



COMPASS
PROPERTY MANAGEMENT LTD



Terms of Management

General Terms

Management is carried out at a general level (see Leaseholders Guide), any thing required above that level will be charged, and costed by the management company, and must be agreed by both parties. Compass Property Management Limited requires its service charges in advance to discharge its liabilities and management costs. Compass Property Management Limited may choose not to discuss any management details with lessees who fail to pay in full or as agreed by a standing order.

Duty of Care

Compass Property Management Ltd has a duty of care not only to the lessees but also to the freeholder.

Zero Tolerance

We have a zero tolerance to verbal abuse and threatening behaviour.

Credit Control

All invoices must be settled on their due tax date, unless agreed by a standing order. Unpaid invoices after 60 days will be processed by our Credit Control Department for recovery and if there is no payment in full then this account will be sent to a specialised Debt Recovery Agent for collection, which will incur administration costs, penalties and other charges.